

City Tattersalls Toastmasters Club

Introduction Sheet

Please complete and return this form to the Toastmaster before the speaking portion of our agenda. If you have any specific requirements, i.e. lectern etc, please let the Toastmaster know as soon as possible and by marking the item required below

Lectern	Overhead	Whiteboard	Evaluator	Speaking Order
<u>Speakers Name:</u>				
<u>Speech Title:</u>				
<u>Speech Manual Reference/Project</u>				
<u>Speech Time</u>	to Mins eg.2 to3 mins/ 4 to 6 mins / 5 to 7 mins / 6 to 8 mins			
How would you like to be introduced: Hobbies/inspiration/ likes/dislikes accomplishments etc				